

# THE YOUNG EXPLORERS' TRUST

Registered Charity No. 1006211 Company Limited by Guarantee No. 2658616



## INTRODUCTION TO EVALUATION (with BS 8848 Conformity) OF INDIVIDUAL VENTURE PLANS

### The Scheme

YET provides a national scheme in which venture plans are evaluated to current standards of good practice. The YET Evaluation Scheme is aligned with BS 8848 - *specification for the provision of visits, fieldwork, expeditions and adventurous activities, outside the United Kingdom*. YET Approval indicates that the specific venture conforms to the requirements of this standard.

In accordance with the requirements of BS 8848, YET Approval means that the specific venture plans include the aims and objectives of the venture, pre booking information, the selection of participants, the competence and experience of the leadership team, the risk management system, crisis and incident management planning, insurance and finance arrangements, environmental concerns, and the quality of the venture in terms of personal development opportunities that may be achieved through proposed adventure and projects.

Full details and an application form can be downloaded in the “How to Apply” section below. No additional information is required to start the process. YET can offer mentor support throughout the process to enable all applicants to reach the necessary level to be called for interview by an Evaluation Panel.

### Who can apply for YET Evaluation?

Any Venture Provider may apply for YET Evaluation of Venture Plans.

The planned Venture must meet the criteria as specified in the YET Evaluation of Venture Plans document but specifically:

- the Venture must take place outside the UK;
- the majority of the participants (excluding the leadership team) must be within the age range 14 to 25;
- the overall aim of a Venture shall be to provide personal development opportunities for the participants.

Note however, university student Ventures, whose sole aim is fieldwork, should apply direct to the Royal Geographical Society (RGS) and not YET. Ventures that have applied to the RGS must not also apply to YET. Others may apply to YET, providing they meet the criteria.

## What does it cost?

Venture providers are asked to contribute towards the costs of Evaluation. Download the “[Schedule of fees for Evaluations](#)” to see the current scales of fees.

The Hon. Treasurer will invoice Providers for the amount due.

## How to apply

- Contact the Evaluations Co-ordinator by email to register your intent to apply with name, venture destination and dates, and preferred date and location for interview. (Request mentor support if required)
- Download and study “[Evaluation of Individual Venture Plans procedure](#)”.
- Download the application form “[Individual Venture Evaluation Application Form](#)” (in Word format).
- Complete **all sections** of the application form, inserting or attaching any supporting documents.
- E-mail the complete application to the Evaluations Co-ordinator [[evaluations@theyet.org](mailto:evaluations@theyet.org)]

After this the Evaluations Co-ordinator will liaise with you to make any further arrangements that will lead to an Evaluation interview.

*NOTE: It is appreciated that all details may not be in place at the time of application as planning may still be in progress. The application may be up dated, by e-mail, at any time between the application and the interview, or even brought to the interview itself.*

If any aspects of the above procedure present problems, then the Evaluations Coordinator may be emailed for advice.

## When to apply

YET encourages **providers to register their intent to submit an application** as early as possible to assist in arranging the schedule of interviews. YET fully acknowledges that it takes time to complete the application and to assemble the required documentation, but early notice will be of benefit to all concerned in arranging interview dates. *It is most unlikely that interviews will be arranged in July, August or September.*

Applications, including all supporting material, shall be made at least two weeks before the proposed date of interview.

Although it is possible for YET to accept later applications, this remains at the discretion of the Evaluations Co-ordinator in consultation with the Evaluations Liaison Trustee.

## Questions and concerns

If you have any questions or need further clarification on any aspect of the Evaluation process it is suggested that you refer to the FAQs section on this pull down menu of the web site. If that does not provide the answer then you may wish to contact the Evaluations Co-ordinator by e-mail at [[evaluations@theyet.org](mailto:evaluations@theyet.org)].